


To: Councillor Stevens (Chairman)
Councillors Davies, Brock, Gittings,
McKenna, Terry and Warman

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NOTICE OF MEETING - AUDIT AND GOVERNANCE COMMITTEE 16 APRIL 2019

A meeting of the Audit and Governance Committee will be held on Tuesday, 16 April 2019 at 6.30 pm in the Council Chamber, Civic Offices, Reading. The Agenda for the meeting is set out below.

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1. DECLARATIONS OF INTEREST		
2. MINUTES OF THE PREVIOUS MEETING HELD ON 24 JANUARY 2019		5 - 10
3. QUESTIONS		11 - 14
4. INTERNAL AUDIT QUARTERLY PROGRESS REPORT		15 - 74
This report provides an update on key findings emanating from Internal Audit reports issued since the last quarterly progress report.		
5. IMPLEMENTATION OF AUDIT RECOMMENDATIONS TRACKER		75 - 94
This report sets out a summary of those high and medium risk Internal Audit recommendations which remain outstanding together with an updated management response.		
6. UPDATE ON 2016/17 AND 2017/18 ACCOUNTS		95 - 98

CIVIC OFFICES EMERGENCY EVACUATION: If an alarm sounds, leave by the nearest fire exit quickly and calmly and assemble on the corner of Bridge Street and Fobney Street. You will be advised when it is safe to re-enter the building.

This report provides an update since the last meeting in January 2019 on progress being made towards completing the audit.

7. EXTERNAL AUDITOR UPDATE

WEBCASTING NOTICE

Please note that this meeting may be filmed for live and/or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during a webcast will be retained in accordance with the Council's published policy.

Members of the public seated in the public gallery will not ordinarily be filmed by the automated camera system. However, please be aware that by moving forward of the pillar, or in the unlikely event of a technical malfunction or other unforeseen circumstances, your image may be captured. **Therefore, by entering the meeting room, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

Members of the public who participate in the meeting will be able to speak at an on-camera or off-camera microphone, according to their preference.

Please speak to a member of staff if you have any queries or concerns.